GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Establishment – Finance Department - Smt. B.Madhavi, Section Officer, Finance Department –Sanction for Encashment of Earned Leave – Orders – Issued.

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FINANCE (OP.I) DEPARTMENT

G.O.RT.No. 2322 **Date: 24-08-2015**

Read the following:-

Ref:- 1. Circular Memo. No.4338-A/95/FR.I/2013, Finance (FR.I) Department, dated 18.02.2013.
2. Applications ofSmt. B.Madhavi, Section Officer, Finance Department, dated 22.08.2015.

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ORDER:

In terms of orders issued in the reference first read above, Smt.B.Madhavi, Section Officer, Finance Department is hereby permitted to surrender earned leave as shown in the annexure to this order.

2. Certified that the encashment of earned leave now permitted for the financial year 2015-2016 has not been sanctioned and availed by the above individual earlier.

3. Necessary entries have been made in the S.R. of the concerned individual.

4. The Finance (Claims) Department shall draw and credit the amount to the individualbank accounts through ECS.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

K.N. MALLESWARA RAO
JOINT SECRETARY TO GOVERNMENT

To
The Individual concerned.
Copy to:-
The Finance (Claims) Department
The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.
SF/SC's.

//FORWARDED::BY ORDER//

SECTION OFFICER

ANNEXURE to G.O.RT.No. 2322, FINANCE (OP.I) DEPARTMENT,DATED:24.08.2015

Name and Designation	Previous surrender details		Surrender of leave applied now		Earned Leave at credit	Balance of Earned leave after sanction
	From	To	From	To		
Smt. B.Madhavi, Section Officer	06.06.2013	05.07.2013 **(30 days)**	22.08.2015	20.09.2015 **(30 days)**	178	148

SECTION OFFICER